

## AGM April, 2019: **A SUMMARY OF THE MINUTES**

Attendance: 43            Apologies: 3

The **Secretary's report** described 'a good year' with social events well-attended; no flooding and co-operation with the flood alleviation scheme concerning impacts on both sites (especially Botley Meadow); a well-attended tree pruning course (Twenty Pound); 'unrentable' plots cleared by Unpaid Labour; use of two City Council grants; and the highest membership in years. Oxford and District Federation events included a potato fair and twinning with Grenoble. The Secretary thanked the committee and called for new members, including someone to take the Association Secretary role in the near future.

**Accounts** were inspected and compliant. A 2020 budget was in line with resources but due to an expected 2020 increase in Council rent, **an annual (rent) increase** was proposed. This was agreed as £30 / £15 from September 2019.

The **shop** had a successful year due to donations and a hard working shop team, despite the premises being unfit for purpose – new kitchen and counters are needed.

The Association Secretary gave feedback on **2018 AGM proposals**:

1. Not agreed: asking for a **deposit** from new tenants to cover any cost of clearance at their departure. This was deemed unlikely to cover costs and requiring complex record-keeping.
2. Agreed: use **work parties** for site maintenance. The informal systems on Botley Meadow are working and will continue. On Twenty Pound, members will be asked for 3 hours annually, starting in September 2020 as a trial.

**General improvements** included participation in bee-related studies, road improvements on Botley Meadow, and erection of security fencing on Twenty Pound. An assets register will be created.

**Rule changes:** Rules 5 and 12 were aligned, covering timing for official events like the AGM. Trustees were re-named as "signatories" with any changes in personnel reported to the Council. New wording was adopted on "uncivil conduct" to include examples.

A **new committee** was elected, comprising seven members from Twenty Pound and three from Botley Meadow. The Association Secretary and Treasurer were elected unopposed.